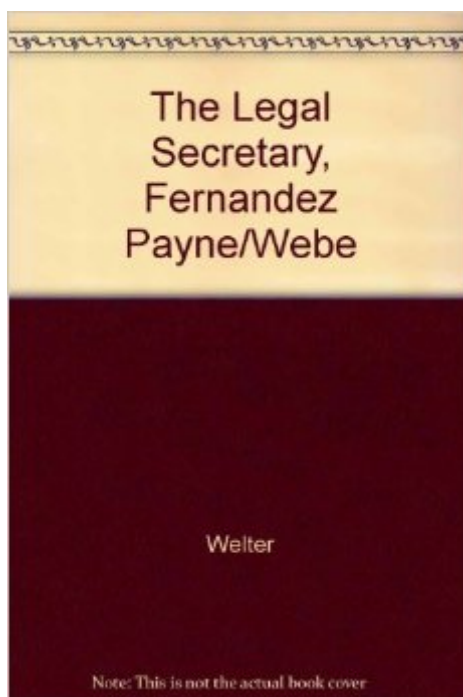


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# The Legal Secretary: Fernandez, Payne & Webster



## Synopsis

Learners reinforce previously learned secretarial skills in a realistic law office environment. Learners are involved in the daily duties of a legal secretary. Activities focus on the preparation of legal documents and forms.

## Book Information

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